# Florida Migrant Education Program



# Florida ID&R Flowchart for Removing Misidentified Children



•Stop serving the child immediately.

# Step 2

•Inform the family that the child is not eligible for the MEP.

# Step 3

Take the appropriate steps to remove migrant status from the local database.

#### Step 4

Contact the SEA and request that the child(ren) be removed from their migrant count.

#### Step 5

Send a letter to the State Director of the Florida MEP stating the reason for removing the child(ren) and include a copy of the original COE.

# Step 6

A copy of the letter and a copy of the COE should be mailed to the ID&R Office

#### Step 7

•Contact the ID&R Office and indicate, if possible, the cause of the erroneous eligibility determination and any local corrective actions to address such cause.

#### Step 8

FDOE will inform the LOA Office regarding its final determination.