

MSIX | Migrant Student Information Exchange

Using MSIX as a Recruitment Tool

Agenda



- Session objectives
- Migrant Student Information Exchange (MSIX) introduction/overview
- MSIX as a Identification and Recruitment (ID&R) tool
- MSIX Missed Enrollment report
 - Report overview
 - How to obtain an MSIX account
 - Potential uses of MSIX for ID&R
- Sharing session and wrap-up

Legal References



Statute

Section 1304(b)(3) and Section 1308(b) – Timely transfer of pertinent school records and linkage of States migrant student records systems

Code of Federal Regulations

34 CFR §200.85 – MSIX regulations

Guidance

Chapter VI - Coordination

- Who is familiar with MSIX?
- Who has an MSIX login?
- Who uses MSIX for any purpose, including ID&R?
- Who ONLY uses MSIX for ID&R purposes?
- If so, how do you use it?

Thank you for sharing, in this session we will explore how to use MSIX as a recruitment tool.

MSIX Overview



MSIX is a web-based portal that links States' migrant student record databases to facilitate the national exchange of migrant students' Certificate of Eligibility (COE) demographic, educational, and health information among States.

MSIX Overview

- National system with data from States that operate Migrant Education Programs (MEPs)
- Primary purpose – timely enrollment, placement, credit accrual and MEP participation
- MSIX regulations REQUIRE all States to use MSIX
- Recruiters should be eligible for an MSIX account
- User access is “role based”
- Most users can search/retrieve data
- Data consists of 76 “Minimum Data Elements”
- Reports available based on MSIX user roles

Getting Started

1. Obtain an MSIX account with username and password to:
 - Search, display, and print MSIX records for migratory children
 - Send email notification regarding arrivals or departures
 - Send data requests
2. Establish a relationship with a Data Administrator in your State to:
 - Receive MSIX email notifications and data requests
 - Run Missed Enrollment and Mobility reports

MSIX Account Access

Obtaining an MSIX User Account:

- Identify and contact your District, Region or State User Administrator (talk to your supervisor).
- Or use the links from the MSIX website.

Identify your User Administrator:

MSIX Sign In page > [User Administrator Search](#)

Directions and Application:

MSIX Sign In page > [How Do I Get an Account?](#)

Training:

MSIX Sign In page > [Trainers' Corner](#)

MSIX Roles

MSIX Role	Purpose
Primary User	<ul style="list-style-type: none">• Search and view student information and reports.• Send student move notifications.• Initiate the merge and split process for student records in his or her state.
Secondary User	<ul style="list-style-type: none">• Search and view student information and reports.• Send student move notifications.
Data Administrator	<ul style="list-style-type: none">• Search and view student information and reports.• Send student move notifications.• Receive student move notifications.• Initiate the merge and split process for student records in his or her state.• Validate merge and split process for student records in his or her state.
User Administrator	<ul style="list-style-type: none">• User administrators establish and manage user accounts for users in his or her region/state.

Brainstorming Activity

Take a few minutes to talk in small groups to list any challenges you face as a recruiter in light of the new eligibility requirements under ESSA.

Be prepared to share with the large group.

Possible Challenges Presented By New Eligibility Requirements Under ESSA

Establishing qualifying moves	Establishing a migratory agricultural worker/fisher status
Finding and recruiting youth who travel on their own	Conducting sweeps and recruitment blitzes
Finding new effective strategies to find eligible children and youth	Locating places where migrant families work and reside
Finding “invisible” migratory children, who stay home or go to work with their parents instead of attending school	Increasing numbers of migratory children not traveling with migratory agricultural worker to the work site
Lack of migrant housing leading to scattered pockets of migrants	Recruiting outside the schools, in other words, implementing comprehensive recruitment

USING MSIX AS AN IDENTIFICATION AND RECRUITMENT TOOL

How MSIX Responds to Recruiters' Needs...

Resetting passwords quickly

“ I try to reset passwords as quickly as possible because generally when recruiters are requesting this password change they are in the field and have an immediate need, so I don't want to hold them up.

Search Record(s) via the phone

“ I need to look up student records on the phone. The other day, I was doing a COE on a returning student and he couldn't remember the town he was born in, so I accessed MSIX on my phone to check what we had put down.

Accessing information about migratory children on the go

“ Re-interviewing is part of the quality assurance process. Our recruiters love to get more students, but sometimes they are in a hurry and work too quickly and an error might have gotten into the system. So we go back with about 75 kids every year and re-interview. We reintroduce ourselves to the family and basically tell them we're checking not on them but on our ability to correctly get their data.

I have families I work with regularly and I need to be able to quickly find them, especially when I've just arrived at that family's house.

How MSIX Responds to Recruiters' Needs... (cont.)

Move Notice

I seem to notice that Location A seems not be aware that the student has departed and they have not indicated in their enrollment records that the student has departed or withdrew from their district.

If someone is out there working with a family and the family mentions they are moving tomorrow, recruiters can log on to MSIX via their phones and send move notifications while talking to the family.

Data Request

I requested course history information about a secondary student who was new to our district. The family had left the previous State on Friday and the student was enrolling in school on Wednesday.

Flag for merge

If I notice duplicate information about students, I flag the record to save it for when I get back to the office. I Then I can take my time to research if it is the same student or not.

How MSIX Responds to Recruiters' Needs... (cont.)

Improves recruitment experience

MSIX is accessible anytime and anywhere. The MSIX solution also provides the opportunity for the actual site to adapt to change—new needs, regulations, users, etc. It is designed to be flexible, so it can be used at home, in the office or on the go.

MSIX highlights people

The Migrant Education Program is about community. It's about you all in the field, migrant families and students. MSIX strives to be a resource for you, a tool for you to use to assist you with identifying children for the MEP, enrolling them in school and placing them in the appropriate classes.

Show & Tell



Meet Mari G.

Detail-Oriented, Responsive, Skilled Recruiter



“I meet with migrant families in my region to determine eligibility for the Migrant Program.”

Age: 36

Occupation:

Migrant Recruiter

Location: Florida

Goals

To find and recruit eligible migrant students residing within the boundaries of his specified region into the Migrant Program.

To quickly and efficiently send out time sensitive move notifications to other States.

Needs

Search and display student records through a secured means in the field.

Create a more efficient process for flagging student records and initiating the merge and split process.
Increased communication between States

How Mari Works Mobile

Mari's work phone helps her keep in touch on the go, though she desires a more mobile friendly interface that would allow her to easily navigate the site while in the field and send time-sensitive notifications to regional and state offices.

Desktop

When she's back in the office, Maria uses her laptop to input student information into the system based on her notes from the field. In addition, she sends out move notifications when applicable.

Mari's journey



Use MSIX in the field

View her Student's Record

Save that record for future access

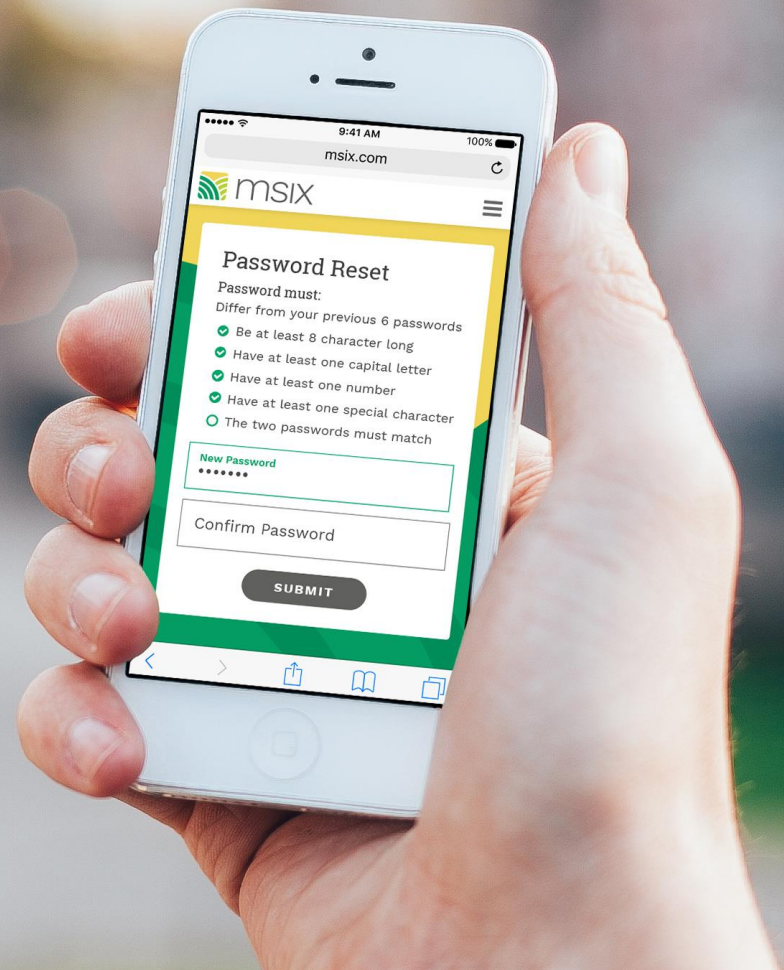
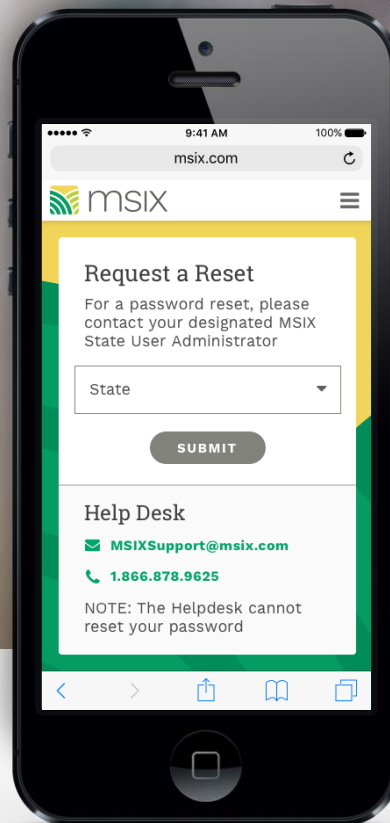
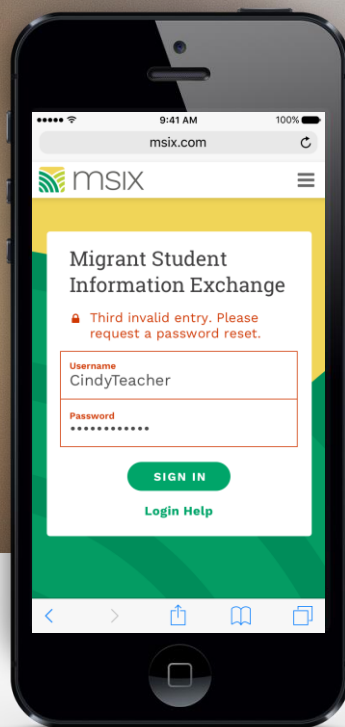
Merge a Record

Ask for more data

Send a move notification

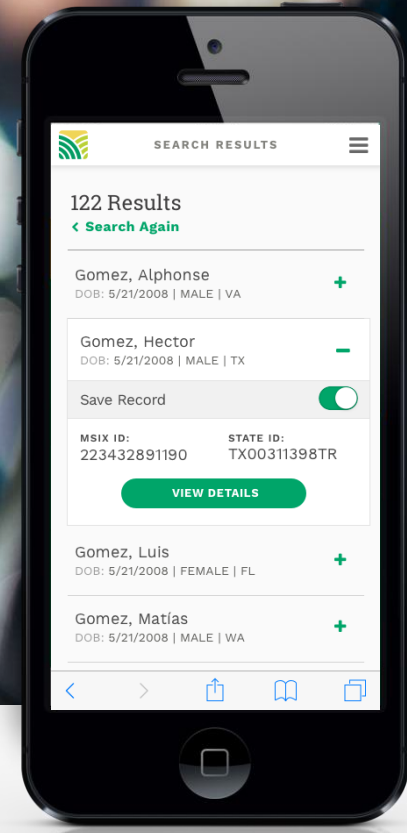
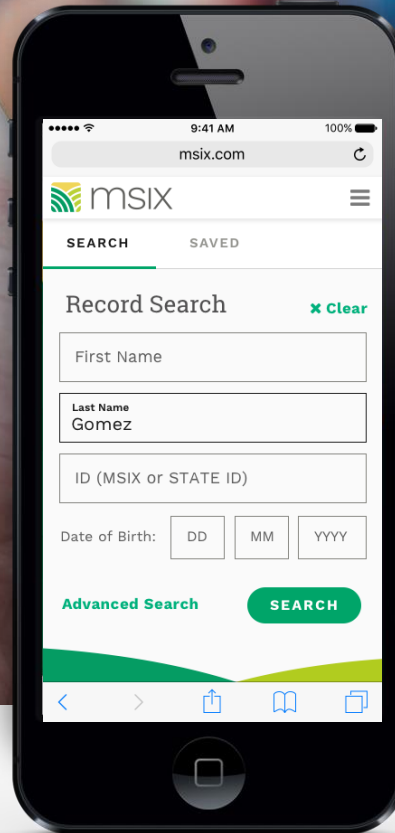
A person with long blonde hair is holding a smartphone. The image is dark and blurry, with a semi-transparent dark overlay. The text is centered over the image.

Mari wants to log in
but forgot her password





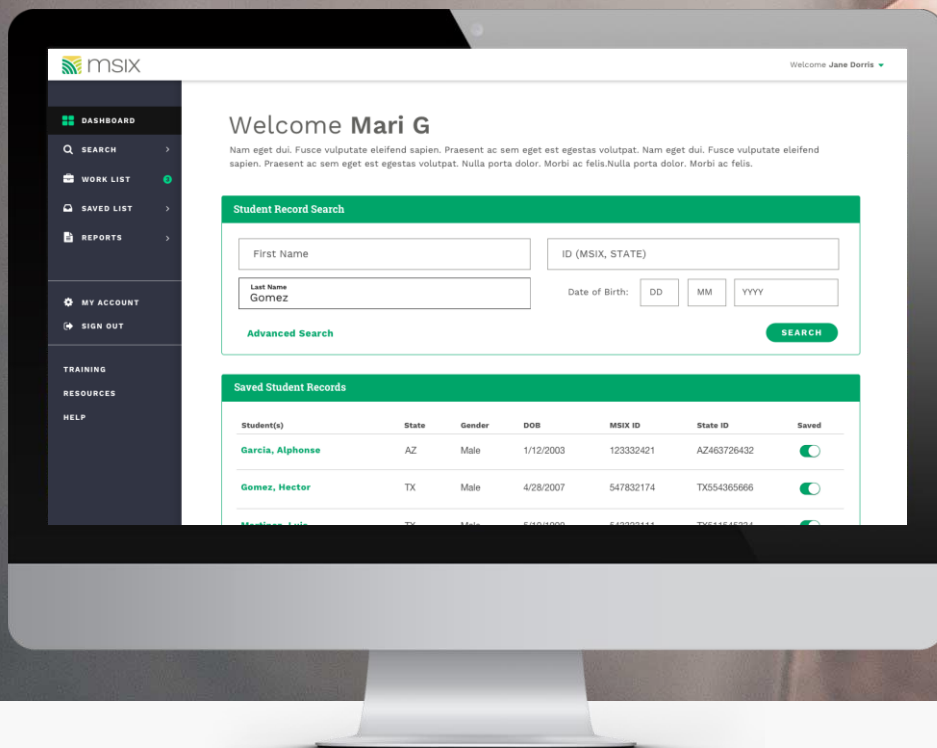
**While meeting with the
parents,**
*Mari wants to review the student's
records*



The background of the image shows tall, thin stalks of grass or reeds reaching upwards. The sky is a deep, dark blue-grey, suggesting dusk or dawn. The overall mood is contemplative and serene.

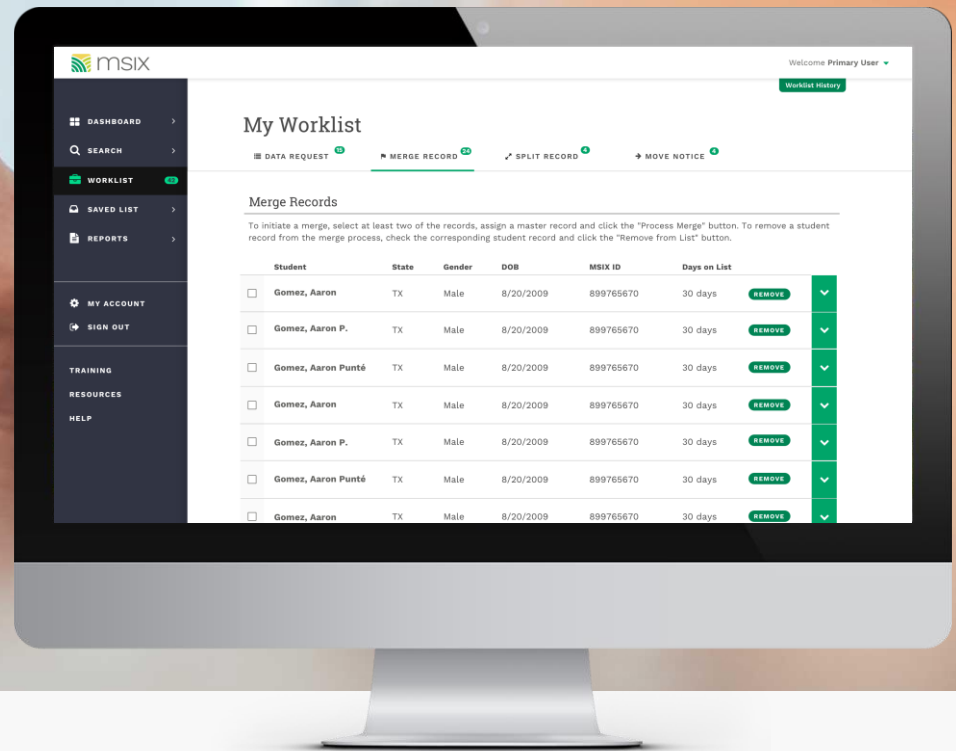
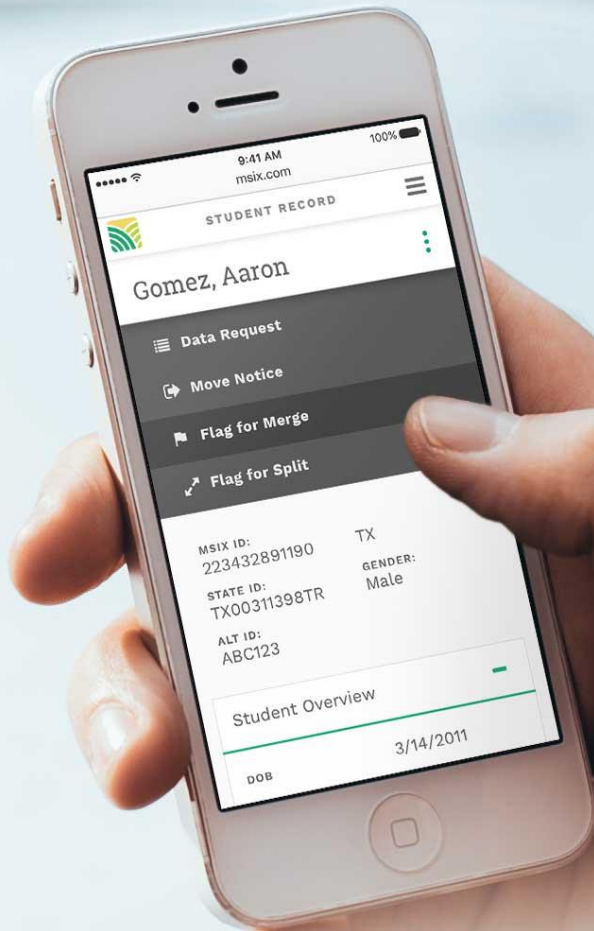
**Mari works with this student
regularly.**

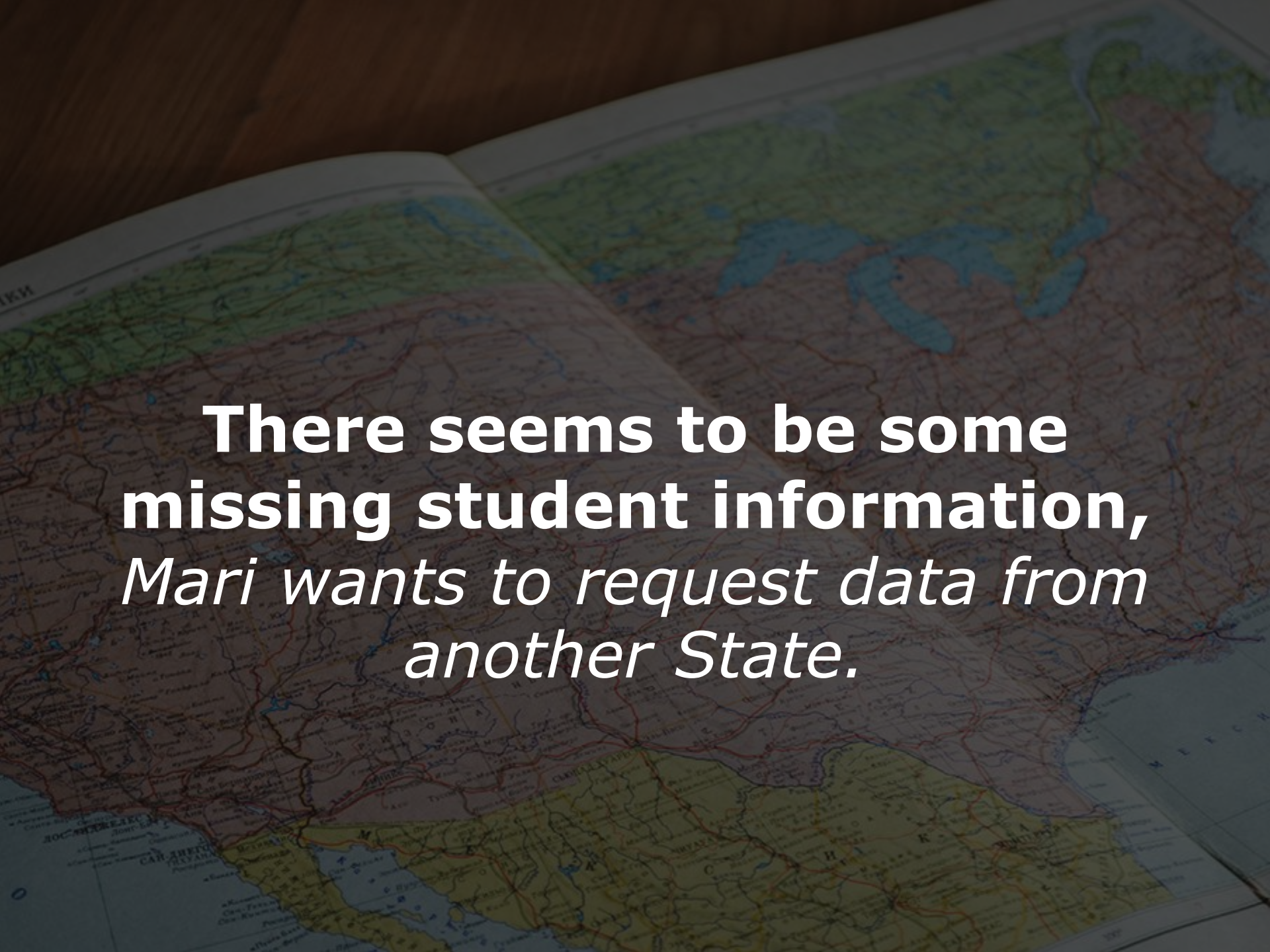
*She wants a quick way to access
this student in the future.*



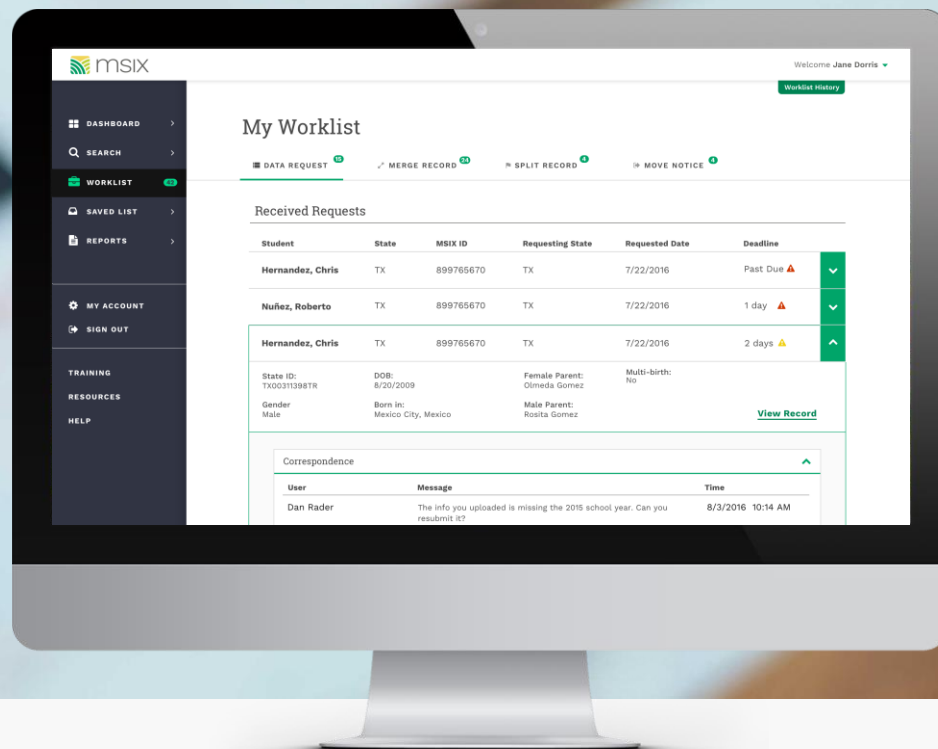
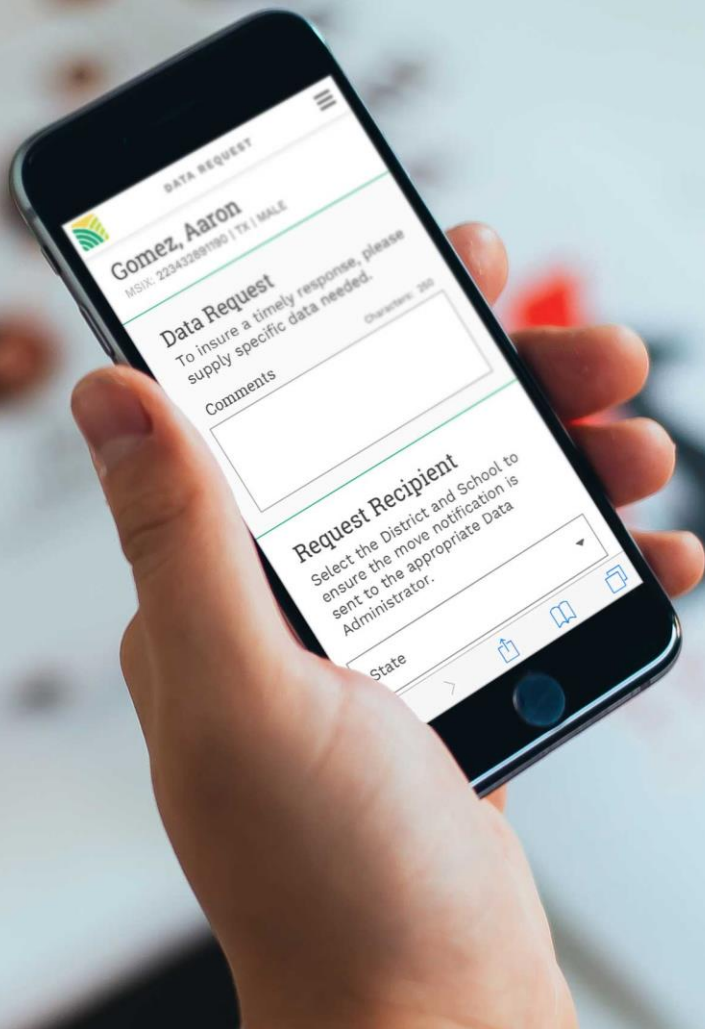
A person is working on a laptop. Their hands are on the keyboard. On the desk in front of the laptop are a smartphone and some papers. The background is blurred, showing other people in an office setting.

When reviewing the record,
*Mari identifies an opportunity to
improve data quality*



A map of the United States is shown in the background, with a dark, semi-transparent overlay. The text is centered on the map. The text reads:

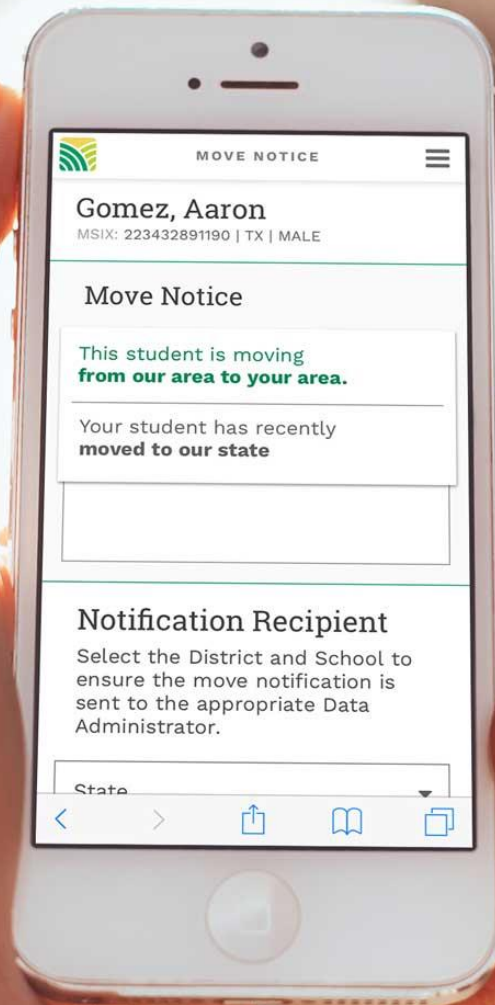
**There seems to be some
missing student information,
*Mari wants to request data from
another State.***



A person with a shoulder bag is walking away from the camera through tall, dry grass towards the ocean under a clear sky.

**Mari's student is moving on to
another State.**

*Mari wants to let the recruiter in
the next State when the family will
be arriving.*



MSIX Move Notification

- Most user roles have the ability to alert another State/district/school that a student has arrived to your State or is going to be moving to his/her location.
- Data Administrators receive these notifications and route them accordingly if not routed automatically.
- It is important to select the State, district, and/or school information to the extent available so it reaches the correct person.
- MEP programs should establish procedures so that MSIX requests are handled promptly.
- A history of these notifications can help identify mobility patterns and establish your network between States.

Mari's journey in Review



Reset Password


Searched & Viewed
a Student Record

Saved a Record

Merged a Record

Requested Data

Sent a Move Notice

A person with a shoulder bag is walking away from the camera on a path through tall, dry grass. In the background, the ocean and a clear sky are visible. The image has a dark, semi-transparent overlay.

Mari's wants to use MSIX to help with ID&R efforts.
She asks her supervisor to run a Missed Enrollment report for her.

Missed Enrollment Report

I use the MSIX Missed Enrollment Report to:

- To find locations where families had not previously been found
- To find a dairy that hires migrant labor
- To find migratory children showing qualifying moves from Pennsylvania who were never identified in our State
- To find pockets of missed enrollments, then use Google Earth to locate larger farms in the area.

- *Pennsylvania MEP Recruiter*

Steps to Using Missed Enrollment Report

- Discuss with Recruitment Coordinator or Supervisor
- Find individual who is able to run report
- Discuss Filter Options
- Create report and export and manipulate in Excel
- ***Brainstorm, Brainstorm, Brainstorm***
 - ✓ Look for patterns
 - ✓ What jumps out at you
 - ✓ Run report by “move from” and “move to” separately
 - ✓ Experiment with filters
 - ✓ Re-run
 - ✓ More Brainstorming and then continue the cycle

Discuss ways that you could use the MSIX Missed Enrollment report

SMALL Group Activity

Wrap – Up

- How did you use MSIX prior to today?
- How might you use MSIX now?
- Any new thoughts after today?
- What have you learned today?
- What more would you like to learn?

?

Questions??

This is only the beginning...

Engage with MSIX

MSIX Help Desk 1-866-878-9525

msixsupport@deloitte.com

Engage with your team